

Appendix 1. Action Plan – RAG rating

Complete	In progress	Not started	No data

Directorate and Service	Team	Action	Progress
PAL	PLANNING	<p>Provide intelligence and input to the development of the new Local Plan with a focus on establishing robust, effective and defensible policies and proposals in the following areas:</p> <ul style="list-style-type: none"> • Green infrastructure • Habitat mitigation • Zero carbon development • Energy 	<p>The draft new Local Plan is out to consultation until the 26th Jan including policies addressing these issues informed by the work of the climate change team</p>
PAL	PLANNING	<p>To progress the Local Plan through to a publication draft in accordance with the timetable set out within the local development scheme and in accordance with members aspirations outlined in the Council Plan including zero carbon development, promoting walking and cycling, bio-diversity net gain, affordable housing, promoting a green and</p>	<p>The publication draft consultation ends on 26th Jan and subject to Member sign off will be submitted for examination in June.</p>

		resilient economy and the diversification of town centres.	
PAL	PLANNING	To complete work on a water cycle study to understand the implications of the new Local Plan on water supply, flooding and waste water infrastructure and to undertake engagement with South West Water to understand how required infrastructure will be brought forward and new development phased to ensure that impacts on the water quality of water courses are acceptable and that they do not lead to flooding.	A completed Water Cycle Study was published alongside the publication draft of the Local Plan with an opportunity for interested parties to comment. Engagement with South West Water is ongoing and is aiming to align growth trajectories in the local plan with SWW investment plans.
PAL	PLANNING	To continue to work to reduce the carbon emissions involved in the operation of the service by seeking to minimise the need to travel both to and from the offices but also to site visits and explore opportunities to travel more sustainably where such travel cannot be avoided.	We continue to work flexibly to avoid unnecessary travel and make best use of technology to deliver the service while minimising carbon emissions.
PAL	PLANNING	To develop planning policies within the new Local Plan requiring all new residential and commercial developments to be built to minimise their energy demands and maximise their use of renewable energy ensuring that they are net zero carbon.	The policies within the draft Local Plan have been developed with SWEEG to maximise the carbon savings that can be achieved through planning policy within the limitations imposed by government which limit us going beyond building regulations requirements
PAL	PLANNING	To develop planning policies that encourage sustainable travel making walking and cycling the preferred means of travel through ensuring	All site allocations in the draft Local Plan have been assessed in terms of sustainable travel considerations with a key objective of

		that homes, jobs and facilities are located close together and clear and accessible routes facilitate easy travel between them and that public transport is readily available for longer journeys.	the plan to develop 20 minute neighbourhoods where key services and facilities are within easy walking and cycling distance wherever possible.
PAL	PLANNING	To develop planning policies to ensure that new developments are located so that they are not susceptible to the impacts of coastal change or flooding and that they are resilient to climate change and incorporate measures such as sustainable drainage systems, permeable hard surfaces etc.	The draft Local Plan includes new policies identifying coastal change management areas and policy requirements linked to these areas preventing vulnerable developments coming forward and setting a policy framework for the consideration of developments to relocate susceptible developments to less vulnerable locations
PAL	PLANNING	To produce and consult on a revised Community Infrastructure Levy (CIL) charging schedule and Infrastructure Delivery Plan.	Alongside the draft Local Plan consultation is a revised infrastructure delivery plan which sets out the infrastructure needed to deliver the development proposed in the plan. Revisions to CIL are being progressed.
PAC	ASSETS	Swimming Pools Decarbonisation Project. The project will establish the interventions required and related costs to decarbonise EDDC's three swimming pool sites. The work will consider each decarbonisation project to RIBA Stage 3 and prepare detailed information required to apply for external funding should opportunities arise	Stopped due to the leisure centre review.

PAC	ASSETS	Capital Projects – Various Construction Projects (priority includes A Greener East Devon)	There are a number of capital projects we deliver, whenever possible we integrate green technologies and practices leading to energy/carbon savings, although those will be difficult to quantify. This also applies to the maintenance work we do. For example, when replacing lighting or any equipment, we look for / specify energy saving options such as LED lighting, PIR / MWS lighting controls, etc.
	LEGAL / GOVERNANCE	Reduce travel to work through improved systems/processes	
	REVS AND BENS	Online Services (via Gov Services) system including automation to reduce the amount of paper bills issued, reduce postage costs and staff efficiencies: Self Service / e-billing for Council Tax and Business Rates	
	STREETSCENE	Recycling & Waste Future Services – Major change project – reviewing options for contract replacement in 2026 and industry adjustments arising from Simpler Recycling & Env. Act.	July 2026 launch
	STREETSCENE	Recycling & Waste Simpler Recycling changes - Prepare for Environment Act changes – Extended Producer Responsibility, Deposit Return Scheme, Simpler Recycling and Digital Waste Tracking requirements	Legislation changes are still on-going. - Extended Producer Responsibility payments are now active and EDDC are receiving funding from this.

			<ul style="list-style-type: none"> - Simpler Recycling – we are in a good position already with the materials collected from kerbside. The only change we are implementing is extending our green waste service to our narrow access customers (by 1st April 26) and we will need to start collecting plastic film and flexibles by March 27. No concrete plans on this yet. - Digital waste tracking – No concrete information on this yet, however scheduled implementation is Oct 26. - Deposit Return Scheme – Minimal detail, scheduled for implementation Oct-27
	STREETSCENE	Achieve target of 20,400 green waste bins, helping improve our recycling rate and capture of green waste (removing from residual stream) in 2024/25	22,381
	STREETSCENE	Review use of tetrapods and recycled concrete with lower carbon footprint than hard rock for coastal defence schemes.	There was an attempt to progress a real world test of some of these units at Sidmouth, to gain real world data for potential use on the scheme. However our lead at a company offering this moved on, and other work took priority for EDDC. However with Sidmouth main scheme developing, there may be a chance to review their use again, and further away, a future Exmouth beach scheme.

	ENVIRONMENTAL HEALTH	<ol style="list-style-type: none"> 1. To produce an East Devon Air Quality Strategy. 2. To produce and publish an East Devon Scrap Metal Licensing Policy. 3. To review the Council's Contaminated Land Strategy. 4. To monitor sewage spills to land, sea and rivers and work with South West Water and the Environment Agency to reduce numbers and amount. 5. To prioritise, review and update the current Environmental Protection webpages. To complete a review of Fees & Charges relevant to Environmental Protection 6. Finalise and publish the new Climate Change Strategy and Action Plan. 7. Promote and embed the work of the Green Team in Services. 8. Individual 'climate action' service plans agreed. 9. Power BI Dashboard for Climate Change data. 10. Produce a programme of training of staff/members. 11. Develop; publish and promote the Town and Parish council support pack 12. 'Green' procedure for procurement as we change to sustainable office products. Track the cost of products / sustainable alternatives and monitor any positive or 	<p>1 ASR completed annually</p> <p>2. Stopped.</p> <p>3. Complete</p> <p>4. Ongoing Business as Usual</p> <p>5. Complete but ongoing BAU</p> <p>6. Drafted for adoption in 2026</p> <p>7. This is an ongoing piece of work and now forms part of BAU.</p> <p>8. Part of Corporate Plan</p> <p>9. Deferred due to Inphase implementation</p> <p>10. Training delivered to 36 officers and cllrs. Induction training</p>
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		<p>negative feedback to support Climate Change Action Plan.</p> <p>13. Review Eyecare Voucher Scheme ensuring that the provider is cost effective alternative and least carbon impactful.</p>	<p>11. Reviewing approach</p> <p>12. No progress</p> <p>13. Complete</p>
	COMMS AND DIGITAL SERVICES	<ul style="list-style-type: none"> • Work to provide better communication and engagement with town and parish councils • Coordination of all grant schemes across the council and will work with partners on how these can be better promoted and distributed • Through our media communications and community engagement we will raise awareness of climate change issues, biodiversity, and ecological recovery. Wherever relevant, we will link climate actions to other positive impacts beyond the environment, such as economic growth. • We will lessen our digital carbon footprint by taking actions such as deleting files and emails that are no longer needed. 	
HOUSING AND ENVIRONMENTAL HEALTH	HOUSING	<ul style="list-style-type: none"> • Development and creation of a Strategic Housing Asset Management Strategy aligned with a review of the Housing Revenue Account Business Plan. This will drive a programme of planned works across 	In progress

		the stock to ensure we are delivering decent homes	
HOUSING AND ENVIRONMENTAL HEALTH	HOUSING	<ul style="list-style-type: none"> Continue to deliver projects via government funding opportunities (ie. Social housing decarbonisation fund in order to ensure we are taking opportunities to improve energy efficiency measures in our properties). 	Funding withdrawn by central government
HOUSING AND ENVIRONMENTAL HEALTH	HOUSING	<ul style="list-style-type: none"> Review the Councils approach, options and opportunities to meet decarbonisation objectives. 	In progress
HOUSING AND ENVIRONMENTAL HEALTH	HOUSING 25/26	<ul style="list-style-type: none"> Complete the development of the Strategic Housing AMS by 2026. 	In progress
HOUSING AND ENVIRONMENTAL HEALTH	HOUSING 25/26	<ul style="list-style-type: none"> Complete works on 120 properties to be coordinated by Graham Baker. Ongoing and good progress is being made (additional data requested). 	60 properties will see an uplift in the EPC score from a D to B Measures Installed Currently 0 Measures due to be installed:187 Window Retrofits 30 Door Retrofits 31 Loft Insulation 39 Cavity Insulation 23

			Solar PV 50 Heating Retrofits 14
HOUSING AND ENVIRONMENTAL HEALTH	HOUSING 25/25	<ul style="list-style-type: none"> Procure RAND to review ASHP (Air Source Heat Pump) installations in 140 properties. This includes developing a strategy for communications and training around the installations. Nearly done. 	In progress
STREETSCENE		<ol style="list-style-type: none"> 1. Council Wide Fleet Decarbonisation – 51% 2. Assess needs relating to home charging and wider district charging infrastructure for our owned fleet and reimbursement for home charging with HR and input into Green Travel Plan. 3. Access SWEEG support to review fleet data and produce an EV fleet strategy for decarbonising our transport by 2030. 4. Review and consider appropriate fleet management software linking with Strata. 5. Through annual tender and machinery replacements switch over to electric/low carbon alternatives. Target an increase proportion of electric from internal combustion of 30% to 35% 6. Show the environmental/carbon reduction and HAV benefits of switching and report via a dashboard 	<ol style="list-style-type: none"> 1. 51% 2. This is still to progress with HR, due to internal re organisation, this may be allocated elsewhere. 3. This was agreed to pause by SLT/Cabinet to focus on Community Asset Transfer work in preparation for LGR. 4. This is being reviewed in conjunction with the recycling and waste LATCo, potential for us to procure the same Fleet Management System. 5. Currently 38% this does fluctuate when we introduce new larger pieces of machinery where the technology isn't quite there for electric. Will review again in April 2026 now when the replacement

		<p>7. All StreetScene teams to consider embodied carbon during procurement, actively seeking carbon reduction measures and environmental improvements through comparing alternative products or services with lower carbon or lower environmental impact options.</p> <p>8. Recycling & Waste Future Services – Major change project – reviewing options for contract replacement in 2026 and industry adjustments arising from Simpler Recycling & Env. Act. (KP)</p> <p>9. Recycling & Waste Simpler Recycling changes - Prepare for Environment Act changes – Extended Producer Responsibility, Deposit Return Scheme, Simpler Recycling and Digital Waste Tracking requirements (KP). UPDATE LOU HODGES</p> <p>10. Achieve target of 20,400 green waste bins, helping improve our recycling rate and capture of green waste (removing from residual stream) in 2024/25.</p> <p>11. Review use of tetrapods and recycled concrete with lower carbon footprint than hard rock for coastal defence schemes. – Tom Buxton Smith</p>	<p>machinery is brought in for the new season.</p> <p>6. we haven't yet been able to progress this without the use of a fleet management system to monitor our vehicles and machinery.</p> <p>7. This is being included in all procurement opportunities being raised by Engineers, Fleet and StreetScene Operations.</p> <p>8. Service launches July 2026</p> <p>9. Legislation changes are still on-going.</p> <ul style="list-style-type: none"> - Extended Producer Responsibility payments are now active and EDDC are receiving funding from this. - Simpler Recycling – we are in a good position already with the materials collected from kerbside. The only change we are implementing is extending our green waste service to our narrow access customers (by 1st April 26) and we will need to start collecting plastic film and flexibles by March 27. No concrete plans on this yet. - Digital waste tracking – No concrete information on this yet, however scheduled implementation is Oct 26.
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	COUNTRYSIDE	<p>District Ecologist to deliver following targets for 2024/25:</p> <ol style="list-style-type: none"> 1. Appointment of Ecology Officer and Trainee Ecologist into the team to manage Biodiversity Net Gain (BNG) requirements from 2024/25. 2. Identify as part of the new BNG duty suitable land to create a Local Habitat Bank to secure a district natural credit scheme. 3. Work with Development Management (DM) team in providing guidance and training on Biodiversity Net Gain implementation. 4. Work with the Planning Policy team on the biodiversity chapter and supporting evidence of the new local plan, to include 	<ol style="list-style-type: none"> 1. Ecology Officer appointed in January 2024. Trainee Ecologist TBC 2. Appraisal of some EDDC owned land, e.g., Clyst Meadows SANG and Honeyditches Seaton, undertaken. Currently investigating possibility of generating EDDC BNG units as a co-benefit of land reversion scheme through the Local Nutrient Mitigation Fund. Have created a framework for assessing private habitat banks and now have function to open a call for sites for habitat banks, expected in spring 2026.

		<p>10% BNG policy for East Devon, and assessment/integration of biodiversity within site allocation process.</p> <p>5. Collaborate with Devon Local Nature Partnership to develop new statutory Local Nature Recovery Strategy with targets for east Devon sites to improve the district's biodiversity.</p>	<p>3. Have provided internal BNG validation checklist, delivered in-house training to DM on BNG, provided presentation to Planning Agent Forum on <u>BNG in February 2025</u>, maintained and updated <u>EDDC website on BNG</u>, provide continued support to DM team on BNG including assessment of planning applications, commenting on planning obligations, and messaging/information sharing on new updates as/when they are provided.</p> <p>4. Redrafted Local Plan policy on BNG, e.g., to only include 20% policy on major applications (previously covered all applications). Draft ED Nature Recovery Plan has mapped key habitat and identify where best to create new habitat. Currently working on statutory biodiversity reporting duty and completion of ED Nature Recovery Plan to provide additional weight to the BNG policy.</p> <p>5. Have worked with DCC feeding into the LNRS, both as an officer representing EDDC as a Supporting Authority and providing feedback in specialist working groups for bats and protected species. Provided 14-pages of detailed feedback on draft LNRS prior to Christmas break</p>
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			and worked with Cllrs to keep them informed, e.g., of feedback.
	COUNTRYSIDE	<p>Countryside team and District Ecologist to develop proposals:</p> <ul style="list-style-type: none"> • for both further habitat acquisition in the District that can facilitate commitments to nature recovery • carbon reduction/adaptation such as the Seaton Wetlands utilising the emerging Local Habitat map to implement nature recovery networks. 	On going
	COUNTRYSIDE	<p>Work with Forestry England and Offwell Woodlands Trust to deliver in 2024/25:</p> <ul style="list-style-type: none"> • take on tenancy of the Offwell Woods site as a Countryside Team managed woodland to enable the declaration of a new Local Nature Reserve for East Devon. • Embed existing volunteers into the wider countryside volunteering framework 	On going
	COUNTRYSIDE	Develop a Tree Strategy that sets out the framework for engaging with climate change, tree wardens and community engagement, tackling pests and diseases, and requirements for trees within development sites	Complete

	COUNTRYSIDE	<p>Tree team to establish:</p> <ul style="list-style-type: none"> • Emphasis on planting initiatives across East Devon working with climate change officer, Streetscene, Housing to get a council wide approach. • Engage local stakeholders / landowners for large scale planting including the identification of appropriate street tree planting locations throughout East Devon. <p>Actively engage and develop tree warden scheme across East Devon to help with the protection of existing trees and planting of new trees.</p>	On going
	COUNTRYSIDE	<p>Protecting and Enhancing the Natural Environment: Improve the environmental practices of the district's cultural festivals to establish them as leaders in sustainable event management (pilot with Exmouth Festival)</p> <p>1</p>	In progress, toolkit complete
	?	<p>Support the Economic Development Team on the new Climate Action Programme (CAP, replacing Culture, Leisure and Tourism Fund) to administer decarbonisation grants to community organisations</p>	Complete

	Assets	EDDC's Leisure & Built Facilities Strategy 2022-31 and delivery plan to achieve new work areas in 2024/25:	In progress strategy adopted
	Assets	Implement programme of energy reduction measures with replacement of existing boilers with air source heat pumps etc.	
	Countryside	Embed consideration of climate change into biodiversity assessments, policy, and decision making, such as consideration for suitable plant species, control of invasive species, and use of technology to minimise carbon consumption, e.g., by reducing travel.	On going
	Countryside	THG 'Climate Conversations programme'. Encouraging artists and groups to promote climate justice as part of our ongoing programme.	36 events reaching over 1750 people that directly connected in some way or another to the climate or climate action
	Streetscene	Improve the environmental practices of the district's cultural festivals to establish them as leaders in sustainable event management working with Exmouth Festival in 2024 as a pilot to create a template for other festivals in East Devon to achieve carbon footprint reductions	Complete
	Countryside	Following on from members of the THG team receiving Carbon Literacy "train the trainer training", we aim to deliver Carbon Literacy awareness and sound bites to THG staff,	Training delivered to staff and community groups the impact of our collective training has changed much of our method and delivery, for example: in terms of how we

		<p>volunteers, young people, artists and wider groups</p>	<p>manage our waste - inside and in the garden; sourcing of materials for workshops, shifting further to recycled and reclaimed materials; encouraging car sharing with artists and visitors as well as between ourselves.</p> <p>We have run 36 events reaching over 1750 people that directly connected in some way or another to the climate or climate action. We do still hope to deliver some further Carbon Literacy training as listed before and I have downloaded the updated Museums Toolkit from the Carbon Literacy Project with this in mind, but we have no specific time frame for this at present.</p>
	Countryside	<p>Undertake carbon reduction evaluation on events using toolkit such as Julie's Bicycle to capture reduced emissions achieved</p>	<p>We have shaped our audience evaluation in order to link up with Julie's Bicycle's data collection - to begin capturing our audience emissions. This is still a work in progress but we will soon be evaluating what we know in order to feedback on our closing Arts Council Funding pot. This approach now forms BAU.</p>
	Countryside	<p>Work with Climate Change Officer to help develop the Council's Carbon Descent plan</p>	Complete

		with an audit of the carbon footprint of existing buildings, assets etc	
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